Work Group: Applications Subcommittee

Date	1/10/2007	Time	1:30 – 3:00 P.M.
Facilitator	Miko Pattie	Scribe	Miko Pattie
Location	#314 - Plaza Tower	Call-In #	

Agency / Attendees / Role

AIKCU	Grover Hibberd	Subcommittee Member
ConnectKY	Heather Gate	Subcommittee Member
CPE	Miko Pattie	Subcommittee Chair
EPSB	Valerie Armstrong	Subcommittee Member
KCTCS	Sandy Cook	Subcommittee Member
KDE	Lee Muncy	Subcommittee Member
KSU	Terry Magel	Subcommittee Member
UK	Carol Diedrichs	Subcommittee Member
Workforce	Liz Stafford	Subcommittee Member
Workforce	Joe Morgan	Subcommittee Member

Agenda/Decisions

Item:	Introduction of New Members	Decision(s)
1	Lee Muncy replaces Charlotte Chowning as the representative for KDE. Grover Hibberd, CIO for Georgetown University, represents AIKCU in addition to Steve Dooley.	

Item:	Applications Subcommittee's Business Process	Decision(s)
2	The group reviewed the business process for the Subcommittee drafted by Miko. This plan contains the tasks we are to undertake and the timeline assigned to them. We will use this as our guideline for doing our work. This will be posted in our work space.	Draft to be posted in: http://ken.ky.gov/committees/appscommittee.htm

Item:	Review of Questionnaire Results	Decision(s)
3	1. Some members have found that Charles' compilation of questionnaire results does not reflect the data input using Zoomerang. The group decided to send those that are not reflected to Miko so she can add those into the compilation. 2. In reviewing the composite data, the group decided to individually review and sort out the final composite after all the data input is completed and posted in our work space. This is to speed up our work on the 24rd. 3. To prepare for the upcoming prioritization survey, Liz suggested for us to use 5 applications per category for simplicity and ease. We might want to divide "Documented needs" and "unfunded needs". 4. Joe proposed to set aside "No-cost" items.	Miko will post the final compilation of questionnaire in: http://ken.ky.gov/committees/appscommittee.htm

Next Meeting	Agenda Items Suggested and/or Moved Forward
1/24/07	Items:
1. Questionnaire Results 2. Next Step: Applications Prioritization Survey 3. Subcommittee Business process	

KPID = Key Point(s) Influencing Decision *(e.g. timing, funding, access, security issues, MoU or other signatory approval needed, etc.)* will be noted as and if they apply to individual decisions.